

Rochelle Park Board of Education
Regular Meeting 7:00 P.M.
November 19, 2019

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Adib Abboud		
Ms. Christina Holz		
Mr. Scott Kral		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others Present:

- Dr. Richard Brockel, Interim Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rex Leka, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975”

IV. Reports

- A. Interim Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. PTO
- F. Board Committees, as needed:
(Curriculum, Finance, Facilities, Personnel, Policy)
- G. Board Liaison:
(NJSBA/BCASA, Joint Boards, Municipality)

VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

VII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R6

APPROVAL OF MINUTES

R1. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the minutes of the following meetings.

October 22, 2019 Regular & Executive Minutes

ATTENDANCE

R2. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the attendance report for the month of October 2019 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	506	1-7 th Grader	2-2 nd Grader
Hackensack H.S.	136		
Academies/Technical Schools	31		
Totals	673		

Pupil Attendance

Possible Days	10634
Days Present	10302
Days Absent	332
% Present	98.7%
% Absent	3.3%

Teacher Attendance

Possible Days	1232
Days Present	1204
Days Absent	28
% Present	97.7%
% Absent	2.3%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the following Fire and Security drills held in the month of October 2019 for the Rochelle Park School District.

Fire Drill October 23, 2019
Security Drill October 13, 2019

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the following HIB Report for October 2019 on behalf of the Rochelle Park School District.

October 2019

Reported Cases:0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0
School Suspensions: 0

BYLAWS & POLICIES

R5. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves a second reading and adoption of the following Bylaw, Policies and Regulations.

0314 Conduct of Board Meeting
1642 Earned Sick Leave Law

3159 Teaching Staff Member/School District Reporting Responsibilities
 3218 Use, Possession or Distribution of Substances
 4218 Use, Possession or Distribution of Substances
 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
 6112 Reimbursement of Federal and Other Grant Expenditures
 7440 School District Security
 7510 Use of School Facilities
 8600 Student Transportation
 8630 Bus Driver/Bus Aide Responsibility
 8670 Transportation of Special Needs Students
 9400 Media Relations
 9210 Parent Organizations
 R1642 Earned Sick Leave Law
 R 3218 Use, Possession or Distribution of Substances
 R4218 Use, Possession or Distribution of Substances
 R6112 Reimbursement of Federal and Other Grant Expenditures
 R7440 School District Security
 R7510 Use of School Facilities
 R8600 Student Transportation
 R8630 Emergency School Bus Procedures

FIELD TRIPS

R6. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the eighth-grade class trip as follows:

Class of 2020
8th Grade Class Trip

DATE: Wednesday, Thursday, & Friday, May 27-29, 2020

DEPARTURE: Midland School -Wednesday, May 27, 2020- approx.7:00 A.M.

DESTINATION: Washington, D.C.

ITINERARY: Visit National Archives, Jefferson Memorial, FDR Memorial, WWII Memorial and Martin Luther King Jr. Memorial, Madame Tussauds, National Zoo, Smithsonian, Capitol Hill Area, Shear Madness, Arlington National Cemetery, and other attractions pending availability.

RETURN DEPARTURE: Washington D.C. Friday, May 29, 2020-approx. 2 P.M., with an estimated time of arrival at Midland School 8:00 P.M.

COST: To be borne by the parents

SPECIAL EDUCATION 2019-2020 SCHOOL YEAR

R7. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following students for the 19-20 school year programs as mandated by the student’s IEP.

Student ID	Placement	Cost
CST0934	Related Services ESY	\$180 O.T. \$100 Speech
CST2334	Home Instruction	2 hours per day @ \$56.19

		Not to exceed 161 days for 2019-2020 school year
CST4567	1:1 Aide for ESY	\$7500.00
CST4567	1:1 Aide for the school year provided by Bergen County Special Services	\$52,000 for the 2019-20 school year
CST7890	1:1 Aide for school year provided by Region V	\$29 hr X 9 for the 2019-20 school year
CST4567	Related services per students IEP provided by Bergen County Special Services	\$65.00 per half-hour session
CST0789	Related services per student's IEP provided by K Willick, MS, OTR/L	2 times a week 30 minutes \$90 per hour
CST05678	Related services per student's IEP provided by K Willick, MS, OTR/L	1 time a week 30 minutes \$90 per hour
CST7890	Related Services per student's IEP provided by Bergen County Special Services	\$65.00 per half-hour session

R1-R7

Motion _____ Second _____

Personnel Resolutions P1-P13

PROFESSIONAL DEVELOPMENT

P1. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
Meaghan Mallon	In Hiding Saving Jewish Lives in the Holocaust	11/14/2019	.00
Jeff Grossman	In Hiding Saving Jewish Lives in the Holocaust	11/14/2019	.00
Cara Hurd	Link It Users Group	12/10/2019	.00

SUBSTITUTES

P2. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the Substitute teacher list, for the 2019-2020 school year.

Arthur Del

SUBSTITUTES

P3. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the Substitute custodian list, for the 2019-2020 school year.

Pool Alvizuri (Pending background checks)

SUBSTITUTES

P4. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the Latchkey Substitute list, for the 2019-2020 school year.

Katheryn Jensen Aide and Teacher
Cara Serpineto Lead Teacher
Andrea Cahill Teacher in Charge

SUBSTITUTE

RESOLVED: upon the recommendation of the Interim Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Interim Superintendent, that the Board of Education appoints Cheryl Roskowski to the Substitute Teacher List, for the 2019-2020 School year effective September 20, 2019 at the appropriate Substitute salary rate.

RESIGNATION

P6. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts with regret the resignation of Nicoletta LaMarca Sacco as the district's ESL teacher effective January 1, 2020. We wish Mrs. Sacco the best of luck in her future endeavors.

RESIGNATION

P7. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts with regret the resignation of Nicoletta LaMarca Sacco as the Co-Student Tutor Advisor effective November 12, 2019.

RESIGNATION

P8. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education accepts with regret the resignation of Emily Kotwica as the Co-Student Tutor Advisor effective November 12, 2019.

EXTRA CURRICULAR APPOINTMENT

P9. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approve Tara Mizzoni to the position of Co-Student Tutor Advisor for the 2019-2020 school year effective November 13, 2019 stipend to be prorated and in accordance with the settlement of the 2019-2020 contract.

EXTRA CURRICULAR APPOINTMENT

P10. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approve Lauren Menduke to the position of Co-Student Tutor Advisor for the 2019-2020 school year effective November 13, 2019 stipend to be prorated and in accordance with the settlement of the 2019-2020 contract.

ADMINISTRATIVE LEAVE

P11. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the termination of employee #73041543 effective 12/31/2019. The employee will be placed on administrative leave effective immediately with pay and medical benefits until 12/31/2019.

PAYROLL SERVICES

P12. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education accepts the quote from KCB payroll to provide retro payroll processing not to exceed 20 hours.

ACTING CST CHAIRPERSON

P13. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the appointment of Jessica DiCori to the position of Acting CST Chairperson effective November 15, 2019.

P1-P13

Motion _____ Second _____

Finance Resolutions F1-F13

BILLS LIST

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the second October 2019 bill list attached and listed below.

A. General Funds- Fund 10& 11	113,447.29
B. Federal Grant – Fund 20	.00
C. Referendum Account-Fund 30	.00
D. Cafeteria- Fund 60	.00
E. Afterschool Program- Fund 61	.00
TOTAL PAYMENTS FOR October	\$ 113,447.29

TOTAL DISBURSEMENTS

ATTACHEMENT 1

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the November 2019 bill list attached and listed below.

D. General Funds- Fund 10& 11	\$261,020.66
E. Federal Grant – Fund 20	\$13,554.81
F. Referendum Account-Fund 30	\$11,232.80
D. Cafeteria- Fund 60	\$27,225.20
E. Afterschool Program- Fund 61	\$107.72
TOTAL PAYMENTS FOR November	\$ \$313,141.19

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, authorizes a check run for the month of November 2019 with the amounts to be approved at the December 2019 meeting.

PAYROLL AUTHORIZATION

F4. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the payroll for October 2019 as follows:

October 2019
Fund Gross Payroll

Fund 10	536,503.71
Fund 20	3,567.90
Fund 61	16,985.75
Fund 62	-
Total	557,057.36

SECRETARY & TREASURER'S REPORTS

F5. RESOLVED, upon the recommendation of the Interim Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of September, 2019.

STUDENT ACTIVITIES

F6. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of September, 2019.

TRANSFERS

F7. RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for September, 2019.

CERTIFICATIONS

F8. RESOLVED, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of September 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that in September, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).

Cheryl Jiosi, Business Administrator/Board Secretary

CONTRACTS

F9. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the contract with Professional Education Services Inc. to provide bedside instruction to student CST0145 at \$32.00 per hour, two hours per day.

GRANT

F10. RESOLVED: upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts a grant of \$965.60 from the Bergen County Utility Authority To be used to supply Midland School with recycling bins.

POLICY#7410 MAINTENANCE AND REPAIR

F11. WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public-school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park Board of Education are consistent with these requirements, and Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Interim Superintendent, that the Rochelle Park Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Rochelle Park Board of Education in compliance with Department of Education requirements.

2019-2020 JOINT TRANSPORTATION AGREEMENT

F12. BE IT RESOLVED upon recommendation of the Interim Superintendent the Rochelle Park Board of Education does hereby approve an agreement with the Englewood Dwight Morrow, an approved Coordinated Transportation Services Agency, for the purposed of transporting students in accordance with Chapter 53, P.L. 1997 for the period 2019-20 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs for one Choice School student attending Dwight Morrow High School in the amount of \$1,000.00 per student.

BE IT FURTHER RESOLVED, that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the Englewood Dwight Morrow High School and Attached to this resolution.

FACILITY USE

F13. RESOLVED, upon the recommendation of the Interim Superintendent the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities as well as construction at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Midland School PTO	Auditorium Set up for Breakfast w/Santa	December 6, 2019	None
Sacred Heart Church	Parking Lot	October 26, 2019	None

F1-F13
Motion _____ Second _____

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

IX. Announcements The next regular Board of Education meeting will be held on December 10, 2019 at 7:00 P.M. in the Library/Media Center

X. Executive Session (if needed)

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include _____.

Motion _____ Second _____

XI. Adjournment

Motion _____ Second _____